



First Aid

Policy

AIM:

This policy outlines our commitment to student health and well being, it is not First Aid instructions or procedures. The provision of first aid to injured or sick children will be undertaken by staff in attendance and supported by school nurse and staff trained in first aid. It is recognised that first aid should:

- preserve life
- protect the unconscious
- promote recovery
- prevent injury or illness from becoming worse

First aid incorporates basic life support and comprises emergency procedures aimed at recognising and maintaining open airways, and restoring breathing and/or circulation.

IMPLEMENTATION:

Laurimar Primary School provides equipment, first aid supplies and trained staff (including a qualified enrolled nurse) to administer first aid within the limits of staff skill, expertise and training. School responsibilities include, but are not limited to:

- The school nurse continually updates all medical records of students with existing medical conditions (ie. asthma, epilepsy, diabetes). Forms will be sent home to families at the beginning of each year and meetings scheduled where necessary
- Provision and maintenance of first aid facilities, equipment and information in accordance with DEECD First Aid Guidelines. The first aid room provisions include 2 generic Adrenaline Autoinjection Devices, Ventolin and a generic Blood Glucose Monitor
- Unwell students will be observed in the First Aid Room for a short time. Should their condition persist parents will be contacted to make arrangements for their child to be collected from school
- If an accident does occur in the playground, the student will be issued with a First Aid Card and sent inside to the school nurse or the teacher on first aid duty. The injury will be treated and appropriate action will follow. If the injury is of a serious nature the parent(s) will be contacted
- For other illnesses/injuries that have been treated at the office or treated on scene if serious or if unable to move the casualty, the student will be given an Illness/Injury Parent Notification report to take home to a parent
- First aid kits for use on camps and excursions will be provided. A staff member trained in Level 2 First Aid will be in attendance at all camps and excursions
- An updated list of students with allergies and/or severe medical conditions will be provided to teachers. Class teachers are to ensure that this information is clearly visible in their class roll and is easily found by other teachers eg. casual replacement teachers.
- In all cases of any blow to the head, parents will be notified
- Implement the use of standard precautions to prevent transmission of infection due to exposure to blood, body fluids and the environment
- In the case of an extreme emergency which is deemed life threatening an ambulance will be contacted prior to informing parents
- An accident report form (for CASES) will be completed in all cases deemed to be serious.
- Staff responsible for administering medication must be given guidelines in accordance with any relevant health care plan for that student, and maintain medication record logs
- It is essential that parents/carers notify the school in writing of any medical conditions pertaining to their child
- It is the parent/carers responsibility to ensure that the school office has current emergency contact names and numbers

EVALUATION:

This policy will be reviewed as part of the school's three year review cycle.

This policy was last ratified by School Council in....

2013