



Canteen

POLICY

Rationale:

- This policy should be read in conjunction with the school Anaphylaxis and Shared Food policies
- The school will operate a canteen that contributes to the overall development of the school community by providing a balanced, nutritious food service at a reasonable cost.
- The canteen will function as an efficient business enterprise.
- The canteen will support the educational programs of the school.

Guiding Principles

- Help reduce health risk factors by encouraging the development of good eating habits consistent with the Dietary Guidelines for children and adolescents
- Develop an appreciation of the social, ethnic and cultural aspects of foods as well as nutritional aspects
- Provide students with practical learning experiences about making healthy food choices that reinforce classroom nutrition.

Canteen Guidelines

- The canteen will operate 5 days a week from 9.00am to 3.00pm
- The canteen menu will be guided by relevant State or National Canteen Guidelines
- The canteen will comply with the current state Food Hygiene Regulations and Training
- The canteen will be a service to the school community
- The canteen, supported by staff members, will encourage courtesy and consideration among all persons using canteen facilities
- The canteen will be marketed to parents via school newsletter, school app and Munch Monitors
- The canteen will maintain links and/or network with relevant associations, eg ASCA (Australian School Canteen Association), and State Canteen Associations.

Canteen Management

- The canteen is operated by Laurimar Primary School in conjunction with a school council sub-committee, which will be responsible for managing the canteen in accordance with this policy and its supporting documents
- The canteen sub-committee shall consist of the Principal, Business Manager, Canteen Manager and school council representative
- The canteen sub-committee shall meet once per term and on other occasions as required
- The Canteen Manager shall be employed in accordance with the current legal requirements pertaining to minimum conditions or salary negotiated and approved under an enterprise agreement. An employment agreement and job description shall be provided
- The Canteen Manager will participate in an annual performance review by the school Principal and Business Manager.
- The Canteen Manager will be encouraged to attend professional development training courses. Eg: Certificate III in Hospitality (Canteen Management)

Volunteers

- An orientation session will be offered by the canteen manager to all new volunteers.

Evaluation:

This policy was last ratified by School Council in July 2013